



**Gila County Community College District
Governing Board Work Session Meeting
Gila Pueblo Campus
February 6, 2020
APPROVED**

A Work Session Meeting of the Gila County Community College District Governing Board was held on February 6, 2020, at Gila Pueblo Campus ZOOM Room 522, 8274 S. Six Shooter Canyon Rd, Globe, Arizona, 85501 and at the Payson Campus ZOOM Room 209, 201 N. Mud Springs Rd, Payson Arizona, 85547, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Jay Spehar, President
Jan Brocker, Vice President and Secretary
Kurt Knauss, Member
Samuel I. Moorhead, Member

Governing Board Members Absent:

N/A

Also Present:

Pat Burke, GPC Campus Dean, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, L.Q. Harris, Software Support Specialist.

OTHER GUESTS There were no guests in attendance

1. Call to Order * Roll Call * Pledge * Acknowledge Guests

President Spehar called to order the Gila County Provisional Community College District Governing Board Work Session meeting at 9:02 a.m. on February 6, 2020. President Spehar called roll. President asked that the record show that there is a quorum. Member Moorhead led the Pledge of Allegiance. President Spehar announced that there were no guests at the Gila Pueblo Campus or the Payson Campus. During the meeting VP Brocker introduced Connie Cockrell who will be replacing Jennifer White and finishing out her term. President Spehar welcomed Connie Cockrell and thanked her for her willingness to serve. He explained that the process is taking place to get Connie sworn in as a new Board Member.

2. Discussion

A. Clinical Program Agreement/Gabbert Medical/Information/Discussion

President Spehar called on Dean Butterfield to present this item. Dean Butterfield informed that the first two items were Clinical Program Agreements for the Medical Externship Program. There are two new medical facilities in town that are willing to have our students this summer while doing their Medical Externship. President Spehar asked Dean Butterfield for more clarification on the Agreements and Dean Butterfield provided information. President Spehar informed that Counselor Shire has reviewed the Agreements and there are no legal issues for this Board. (Copy attached and made a part of the official minutes.)

B. Clinical Program Agreement/New Leaf Dermatology/Information/Discussion

Dean Butterfield provided information on this item in Item 2.A. (Copy attached and made a part of the official minutes.)

C. Re-carpeting of 100 building classrooms/offices/Information/Discussion

Dean Butterfield explained that this item is a request for re-carpeting the 100 building classrooms and offices. Included in the Board packet is a Request for Quotation form, and Dean Butterfield informed that Dan Good Flooring and Keith Family Flooring submitted bids. Dan Good Flooring was the lower bid coming in with a couple thousand less than Keith Family Flooring. (Copy attached and made a part of the official minutes.)

D. Discussion of Strategic Planning Work Session MTG/Information/Discussion

President Spehar provided information on items of discussion for the meeting. A meeting date of February 22, 2020, and time of 9:00 a.m. to 3:00 p.m. was determined. President Spehar asked Susan Gallo to contact the Gila County Sheriff's office to make sure the room was available. He also requested a projector and recorder from Ron Carnahan. President stated that the Ranger Station might be an alternate site if the Sheriff's Substation was not available.

E. Consider Designation of Chief Fiscal Officer/Information/Discussion

President Spehar informed the Board that he received notice from VP Welker stating that the Auditor General's office contacted EAC and requested two items. A Chief Fiscal Officer was needed and a copy of the minutes where this Board approves the appointment of that Chief Fiscal Officer. Tim Curtis at EAC is the proposed Chief Fiscal Officer and this Board will vote during the regular meeting. Questions were asked and discussion followed. Susan commented that Our ELR is prepared yearly by our CPAs and this person would review it and make sure the information is correct.

3. Reports**A. President/Board Report/Information/Discussion**

President Spehar thanked the Board members and staff who attended the meeting on Monday, February 3rd. The gathering included the EAC people along with GCC and Karen Solinski. President stated that he covered the Strategic Planning Session information earlier along with the new Board member's appointment.

B. Dean's Report/Information/Discussion

Dean Burke stated that her written report was in the Board packet. She informed that there were some items not included in her written report. On January 9th the EAC faculty, staff, and Administration was on Campus to present the Stop the Bleed Training. Kevin Peck Director of the EAC SBD was on Campus on January 30th and 20 plus in attendance for that workshop. Dean Burke informed that she has been meeting with Globe Unified School District on a monthly basis with regard to some goals that Arizona College Network (AzCAN) has identified for GUSD to meet within this next year. On February 3-5th Karen Solinski was on Campus to meet with administration, faculty and staff. On February 5th the State Board of Nursing was on Campus to do the CNA Certified Nursing Assistant Program Audit. Dean Burke informed that on March 3rd she will travel to EAC for Title IX training as she is the coordinator for this campus. On February 5th a Grand Canyon University representative was also on campus and met with the Block One Nursing students to provide information on earning their Nursing degrees from Grand Canyon after graduating from EAC/GCC. CVIT Day will be held on March 25th. Pinal Mountain Foundation had their annual art auction and scholarship fundraiser a few weeks ago and raised \$5,600 for scholarships for students attending GPC. (Copies attached and made a part of the official minutes.)

C. Dean's Report/Information/Discussion

Dean Butterfield informed the Board on the items listed in her written report. She also provided a handout showing the statistics from the Aspire Foundation. This shows our statistics from when we began our partnership with Aspire. Dean Butterfield provided information on a couple of items that were not in her written report. She announced that February 14th will be College Day from 9:00 a.m. to 1:00 p.m. This is recruitment day for NAVIT and our dual credit. Karen Solinski, EAC Accreditation Consultant, will be on campus later today and tomorrow talking to students, faculty and staff. President Spehar provided information on the Scholarship Program for dual enrollment students. (Copy attached and made a part of the official minutes.)

D. Financial Report/Information/Discussion

Susan Gallo informed that the Financial Recap for December 31, 2019 is in the Board packet. Also attached is the recap for the two bank accounts. She stated that this month we will make the second quarterly payment to EAC and it is over \$1.3 million. VP Broucker had questions and Susan and President Spehar commented on the advance payment to EAC. Susan called for questions; there was no response. (Copy attached and made a part of the official minutes.)

4. Standing Business**A. Update on the Accreditation Strategy/Information/Discussion**

Vice President Broucker informed there was nothing really new to report. She is hoping to meet with Karen Solinsky, accreditation consultant later today. After meeting with Karen Solinsky, VP Broucker hopes to know what to expect moving forward with the accreditation process.

B. Update on the Board Policy Strategy/Information/Discussion

Vice President addressed this in item A.

C. Update on the Legislative Strategy/Information/Discussion

President Spehar stated that he meets every Friday morning by conference call where he gets updates on the bills from our lobbyist. The one item he wanted to touch on was Campus Security measures it is under the open meeting law for all the world to hear and to him this is completely illogical. There are a couple of bills in the Legislature this year that would allow Boards by law to go into executive session for the purpose of discussing security issues and measures.

D. Update on Communication Strategy/Information/Discussion

Leitha reported that we now have new social media accounts for both campuses. There is a Facebook and an Instagram specific for each campus. She stated that she is working on getting the word out for the Fall Schedule. The School Superintendent's Office requesting to hold Stem Fest at our campus again this year. It is scheduled for Saturday, April 18, 2020, from 8:00 a.m. to noon. Leitha stated that she would have the event email out today. Keith Alexander contacted Leitha about a Leadership Group from Graham County traveling through and requested that she set up something for them to do. The group met with Globe dignitaries along with President Spehar and Board member Knauss at Bullion Plaza. They took a tour and had lunch and mingled. She stated that President Spehar spoke to the group about the College and the mines and it was very interesting.

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E. Update on the Partnering Strategy/Information/Discussion

President Spehar asked for Dean Burke to inform the Board regarding the ADOJ Partnership. Dean Burke stated that the process had changed and she had to revise the existing contract and start from scratch. She did complete the IGA and sent it to EAC. VP Welker wanted Shannon Seballos to review and make sure there were no issues with accreditation. Shannon sent Dean Burke an email stating that everything looked good and VP Bryce who will review it and it will go back to VP Welker's office. President Spehar asked that he be kept informed. He then asked about the Department of Corrections and Dean Burke replied that it is going well. There are 16 or 17 students participating in the HIVAC classes.

F. Update on Funding Strategy/Information/Discussion

Member Moorhead informed that he has not won the Power Ball yet.

G. Update on Freedom of Expression Committee/Information/Discussion

Member Moorhead reported that all the milestones have been met until December. At that time the annual report will be sent to the Secretary of State, the Speaker of the House and the President of the Senate for the Freedom of Expression Committee.

The Freedom of Expression Committee does meet once a semester.

5. General Information and Discussion of the Same/Information/Discussion

A. The next District Governing Board meeting is Thursday March 5, 2020, at 9:00 a.m.

On February 22, 2020 the Board will meet for a Strategic Planning Work Session hopefully at Roosevelt Sheriff's Substation from 9:00 a.m. to 3:00 p.m.

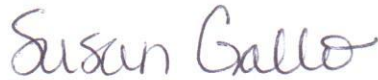
President Spehar called for a motion for adjournment. He asked that the Board meet back at 10:20 a.m. to reconvene and open up the regular session.

6. Adjournment/Action

Motion 02062020#1

Member Knauss so moved. Member Moorhead seconded the motion. All in favor please signify by saying aye. Opposed please signify by saying nay. There was no response. Ayes have it. Work session meeting adjourned and will meet back at 10:20 a.m. for the Regular meeting. (Brocker, Knauss, Moorhead and Spehar voting in favor.) Meeting adjourned at 10:05 a.m.

Respectfully submitted,



Recording Secretary

Attest:


Jeff Brocker
Vice President - Secretary